



Deval L. Patrick
Governor

Timothy P. Murray
Lieutenant Governor

Kevin M. Burke
Secretary

The Commonwealth of Massachusetts
Department of Public Safety

Architectural Access Board
One Ashburton Place, Room 1310
Boston, Massachusetts 02108-1618
Phone 617-727-0660 / 1-800-828-7222
TTY 617-727-0019
Fax 617-727-0665

Docket Number _____

Thomas G. Gatzunis, P.E.
Commissioner

Thomas P. Hopkins
Director

www.mass.gov/dps

CURB CUT COMPLAINT FORM
Section 21, 521 CMR

PLEASE BE ADVISED THAT THIS FORM IS A MATTER OF PUBLIC RECORD AND WILL BE DISCLOSED UPON REQUEST.

1. List the name of street/intersection believed to be in violation of the Rules and Regulations. Please give EXACT street locations. (Use separate forms for each street/intersection)

Address: _____

City/Town: _____

2. In order for the Board to take action on the complaint, the following work must have been completed or in the process of being performed. Please check where appropriate:

_____ Curb cuts are currently under construction, repair, or reconstruction.

_____ Curb cuts have been repaired, reconstructed or constructed on:

_____ between June 10, 1975 - August 31, 1996. Approximate date: _____

_____ after September 1, 1996.

3. Please check the following items which you believe are in violation and please identify the location of the violation by the closest street address or telephone pole number:

_____ Curb cuts are not provided where an accessible route crosses a curb. (Section 21.2)

_____ Curb cut is not provided at each corner of intersection, located within the crosswalk and/or the pedestrian path of travel. (Section 21.2.1)

_____ Curb cut is not perpendicular to the curb at the street crossings and/or does not have a level landing at the top. (Section 21.2.1)

_____ At marked crossings, the bottom of the ramp run, exclusive of flared sides, is not contained within the marked crossing. (Section 21.2.1)

-
- _____ Curb cuts are being constructed or reconstructed on one side of the street and curb cuts are not provided on the opposite side of the street. (Section 21.2.2)
-
- _____ Curb cuts are not provided at driveways intersecting sidewalks when the driveway has side curbs. (Section 21.2.3)
-
- _____ Raised island in crossing is not cut through level with the street and/or does not have curb cuts at both sides and a level area at least 48 inches long between the curb cuts in the part of the island intersected by the crossings. (Section 21.2.4)
-
- _____ Curb cuts are obstructed by parked vehicles. (Section 21.2.5)
-
- _____ Maximum slope exceeds 1:12 (8.3%). (Section 21.3)
-
- _____ Cross-slope of curb cut center slope exceeds 1:50 (2%). (Section 21.3)
-
- _____ Transition from curb cut to walk, gutter, or street is greater than a ½ inch high. (Section 21.4)
-
- _____ Gradings and drainage are not designed to minimize water pooling, ice accumulation, or water flowing at the bottom of the curb cut. (Section 21.5)
-
- _____ Curb cut center slope is less than 36 inches, exclusive of flared sides. (Section 21.6)
-
- _____ A landing at the top of the curb cut is not 48 inches in length. (Section 21.6.1)
-
- _____ The slope of the landing exceeds 1:50 (2%) in any direction. (Section 21.6.1)
-
- _____ Side of curb cuts are less than 24 inches at the curb. (Section 21.7)
-
- _____ Maximum flare slope exceeds 1:10 (10%). (Section 21.7)
-
- _____ Curb cuts with returned sides are provided and are not protected by handrails, street furniture, or landscaping. (Section 21.8)
-
- _____ Builtup curb cut is provided which projects into vehicular traffic lanes. (Section 21.9)
-

- _____ Pedestrian street crossing controls (if provided):
- _____ Controls are not raised from or flush with their housings and/or are not a minimum of two (2) inches in the smallest dimension. (Section 21.10.1)
 - _____ Force required to activate controls exceeds 5 lbs.
 - _____ Controls are not located as close as practicable to the curb cut serving the controlled crossing and/or do not permit operation from a clear ground space. (Section 21.10.2)
 - _____ Pedestrian-actuated controls are not at a maximum of 42 inches above the sidewalk. (Section 21.10.3)
 - _____ A stable and firm area, complying with Forward Reach (Section 6.5) and Side Reach (Section 6.6), is not provided at the controls. (Section 21.10.4)
 - _____ Where parallel approach is provided, controls are not within ten (10) inches horizontally or and/or are not centered on the clear ground space. (Section 21.10.4)
 - _____ Where a forward approach is provided, controls do not abut and/or are not centered on the clear ground space. (Section 21.10.4)
 - _____ Other (please specify): _____

4. What was the most recent date you observed the violation?: _____

5. Name and address of person/organization filing this complaint (Required): _____

_____ TEL: _____

(if organization is filing, please provide the Board with the name of a contact person)

6. SIGNATURE: **(form must be signed by an individual)** _____

7. Date: _____